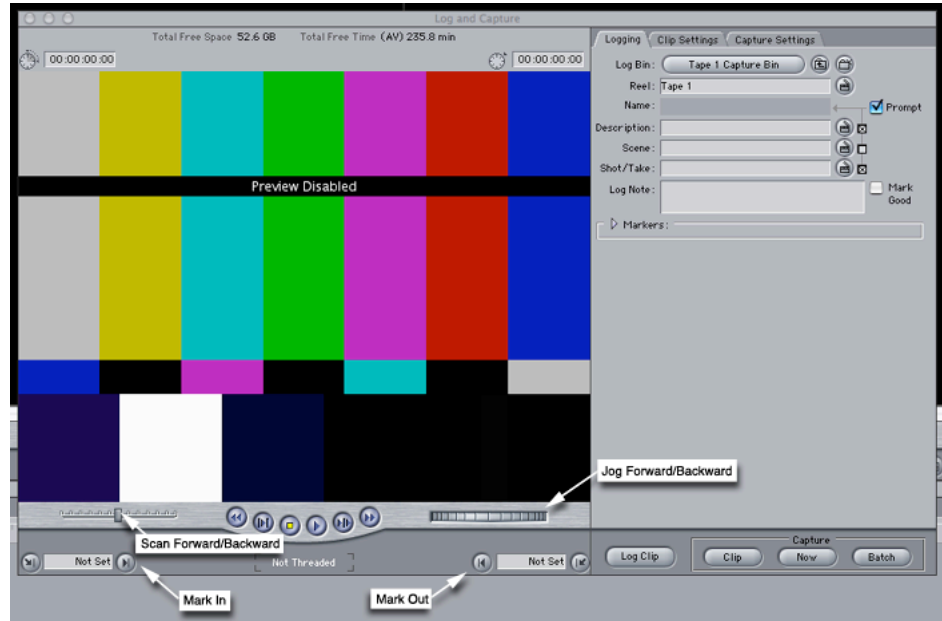


Capturing Video In Final Cut Pro

1. Select "Log and Capture..." from the File Menu. The Log and Capture Tool will open.



2. Click "Capture Settings." Confirm that DV NTSC 48kHz is selected and your Scratch Disk is the correct location.

The Scratch Disk is the location that your video, audio and render files will be saved to. Select the Capture Settings Tab then click the "Scratch Disks..." button. The Scratch Disks Menu will open. Select the "Set..." button for each choice, and then navigate to the desired hard disk location.

IMPORTANT: In the Multimedia Rooms, select the Media Storage hard drive and create a new folder with the project name and date on it. This will help organize projects and make archiving easier.

3. Select the "Clip Settings" tab. Check your capture settings.

Selecting the "Clip Settings" tab provides the option of selecting which video and audio tracks to capture. The audio levels may also be viewed here while the tape is playing.

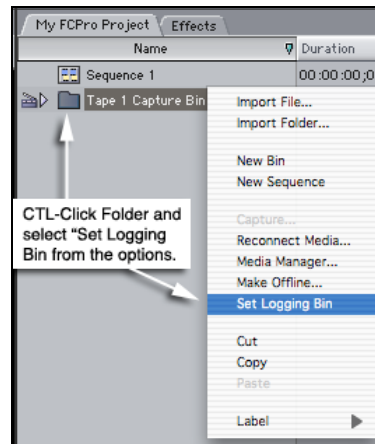
4. Select the "Logging" tab.

There are many fields in this tab, not all of them are necessary to fill in. However, a few fields are very important to always have filled. They are as follows:

- The Reel Field provides a name for the physical tape that is in the video deck. Every time new tape is inserted into the deck, either create a new name for the tape or select an already created name. Write the Reel name on the tape so if any other clips are digitized from that tape at a later time, you can properly fill in this field. By completing this process, each clip digitized is tagged with the reel

name and with the Time Code information that is recorded with every clip, the computer can automatically go back and re-digitize the files if they ever become off-line or corrupted.

- **Log Bin.** The Log Bin button shows which bin in the “Browser” window the digitized video clip will be referenced to. To change the Log Bin, control-click the bin in the Browser window and select the “Set Logging Bin” menu option.



- **Name.** The Name field allows the user to name the clip that will be digitized. If the prompt box is checked, the user will be prompted to name the clip once the digitizing process is finished, if unchecked, the user may name the clip before digitizing.

5. Capturing the video. There are several ways of doing this. They are as follows.

- **“Clip” mode.** Clip Mode allows “In” and “Out” points to be set, allowing for frame accurate capturing. The “In” point is referenced to the time code value where the clip will start. The “Out” point is the time code value where the clip will end. The “In” and “Out” points can be manually entered into fields using the numeric keypad.
- **“Now” mode.** Now mode is just like hitting Record-Play on your home VCR. By clicking the “Now” button, Final Cut Pro will start recording whatever video is being played at the moment. The default maximum length of a captured clip is 30 minutes. Press the “Esc” key to stop recording. A preview window will open with the digitized video. To save the video to a bin, click within the preview window and drag the clip into the browser window.
- **“Batch” mode.** Batch mode will allow multiple clips to be captured all at once. The user selects “In” and “Out” points for a clip, and then saves that information by selecting the “Log Clip” button. The clip will appear in the “Log Bin” but will have a red line through it representing that the clip has no media associated with it. When finished logging clips, select the “Batch” button. If clips have been logged from multiple tapes, Final Cut will ask the user to insert different tapes. Final Cut Pro will proceed to digitize all the clips automatically with frame accuracy. Once complete, the red lines will disappear on clips now referenced to media.